Ground Floor, 110 Legazpi Street
Legaspi Village
Makati City 1229, Philippines
T: +63.2.956.7254
F: +63.2.956.7065
www.mbgfunds.com

INVESTOR INSTRUCTIONS FOR OPENING NEW ACCOUNTS

GENERAL STEPS

1. Please complete the Client Account Form (CAF), which consists of two distinct parts: The Client Information Sheet (CIS), and the Specimen Signature Sheet. All blanks in the Client Account Form (CAF) should be filled up. Unfilled blanks may cause delays in processing. "None" or "Not Applicable" must be supplied where appropriate. The original signed and duly accomplished CAF must be submitted to an authorized representative of MBG IMI. Kindly submit photocopies of two (2) valid IDs per Authorized Signatory (*original IDs must be presented to the MBG IMI representative for verification*). Please see below a list of IDs considered acceptable. MBG IMI reserves the right to ask for additional documents in relation to the type of account you are opening.
2. Subscription to the MBG IMI Funds will be subject to receipt of complete documentation requirements and cleared funds. If payment is not made through an authorized MBG IMI representative, the investor must submit proof of payment to MBG IMI.

DOCUMENTS REQUIRED WHEN OPENING AN ACCOUNT

- □ Securities and Exchange Commission-certified true copy of the company's Articles of Incorporation and By-laws (or other constitutive document [i.e. if a partnership, articles of partnership])
- □ Notarized Corporate Secretary's Certificate authorizing the opening of the account, naming the officers authorized to operate the account and naming the individual majority shareholders (holding 10% or more ownership share of the Corporation)
- □ Certified true copy of company's latest General Information Sheet
- □ Copy of latest Financial Statement
- □ If opening an account for a Trusteed Account, the trust document; a sworn statement as to the existence of beneficial owners; and a document evidencing a Revocable or an Irrevocable Trust. If an irrevocable Trust, evidence of payment of the Donor's Tax.
- □ Each authorized signatory and shareholders with 10% or more ownership shall submit two valid photo-bearing identification cards or documents, (1 ID should be by a National Government or any of its instrumentalities e.g. passport, driver's license, SSS, GSIS or PhilHealth ID card; postal ID; NBI clearances are also acceptable.
- □ If the institutional investor is not a resident of the Philippines, authentication of its submitted documents by the relevant Philippine Embassy or Consulate.
- □ Any other documents which MBG IMI may deem necessary or desirable, depending on the type of account being opened or the mode of funding.

MBG Funds

CLIENT ACCOUNT FORM - CORPORATE
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Important: Please read prospectus before completing this form. Read carefully the instructions found at the back of the ISO. All information provided herein shall be treated as confidential.

Section 1 - Client Information Sheet (CIS)

Complete Company Name

Account Type
- ☐ Institutional
  - ☐ Listed Company
  - ☐ Non-listed Company
- ☐ Trusteed Account

Date of Incorporation

Place of Incorporation

SEC Registration No.

Tax Identification No.

Nature of Business

Office Address

Room/Floor/ Bldg./Street No. | Bldg./Street | District/Barangay

City | Zip Code | Country

Telephone No/s.

Fax No/s.

Mobile No/s. *[if applicable]*

Email address (this will be the email address that will receive reports)

Website

Mailing Address *[P.O. Box not allowed]*

Room/Floor/ Bldg./Street No. | Bldg./Street | District/Barangay

City | Zip Code | Country

Contact Person/s

1. Name _____
   Designation _____
   Contact No/s. _____
   Email address _____

2. Name _____
   Designation _____
   Contact No/s. _____
   Email address _____

3. Name _____
   Designation _____
   Contact No/s. _____
   Email address _____

4. Name _____
   Designation _____
   Contact No/s. _____
   Email address _____

Authorized Signature - I attest that all information supplied herein is true and correct.

Authorized Signature - I attest that all information supplied herein is true and correct.

Important: This Client Account Form (CAF) has 2 sections, (I) Client Information Sheet, and (II) Specimen Signature. All blanks in the CAF should be filled up. Unfilled blanks may cause delays in processing. "None" or "Not Applicable" must be supplied where appropriate.

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Section 2 - Specimen Signature Sheet

Account Name *[As indicated in the Initial Subscription Order]*

Specimen Signatures *[Please sign **twice**. If there are more than four Authorized Signatories, please provide their signatures, names and designation in a separate Specimen Signature Sheet]*

1. Signature _____
   Signature _____
   Name _____
   Designation _____
   Date _____

2. Signature _____
   Signature _____
   Name _____
   Designation _____
   Date _____

3. Signature _____
   Signature _____
   Name _____
   Designation _____
   Date _____

4. Signature _____
   Signature _____
   Name _____
   Designation _____
   Date _____

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